

Exam Registration Terms and Conditions

I would like to register/register my child for the relevant exam and I accept the following:

1. The exam fee must be paid according to the due date of the prescription for payment, no later than the end of the registration period..
2. Exam day Schedule – Confirmation of Entry: You will receive the exam day schedule - Confirmation of Entry - within 21 days after the registration deadline for paper exams and within 3 days after the registration deadline for computer based exams. In case of late registrations (paper based exams), you will receive the schedule in the nearest possible time. If you do not receive the exam schedule - Confirmation of Entry - by the above mentioned deadline, please contact AKCENT IH Prague immediately (exams@akcent.cz).
3. The registration for the exam is binding and it is not possible to postpone the exam for a later date or change the level of the exam after the registration deadline.
4. The registration fee will not be refunded in case the candidate withdraws from the exams after the registration deadline or fails the exam. In case the candidate is not able to take part in the exam due to illness and presents a medical certificate/statement no later than 10 days after the date of the written exam, she/he can ask for a refund of 50% of the registration fee. A candidate can receive a 100% refund if he/she withdraws from the registration before the end of the regular registration deadline (see point 1).
5. In the case of any special requirements for the exams (e.g. learning disabilities, impaired hearing, visual handicap etc.), please contact AKCENT IH Prague immediately. All applications must be supported by a specialist report (medical report) provided to the Exams Centre before the end of the registration date.
6. After the exams, all examination materials are sent to Cambridge. All parts of the exam remain the property of Cambridge English and will not be released to candidates, nor the Exam Centre.
7. AKCENT IH Prague is obligated to organise the relevant exam based on minimum number of 4 candidates.
8. I agree to provide my personal data (name and date of birth) for the use of Cambridge English. On the day of the exam (except for the YLE exams) all candidates have to produce a valid ID (passport, identity card). I take into account that a photograph of me/my child will be taken obligatorily (applicable for FCE, CAE and CPE exams only), which will be taken by the authorised exam centre at the venue where the exams take place. IN CASE THE CANDIDATE IS UNDER 15 YEARS OF AGE, I GIVE MY CONSENT THAT A PHOTOGRAPH OF THE CANDIDATE WILL BE TAKEN FOR THE USE OF CAMBRIDGE ENGLISH.
9. I take into account the conditions of the registration and I will comply with the rules set for this exam and follow the instructions provided by AKCENT IH Prague.

Contact :

AKCENT IH Prague, Bítovská 3, 140 00 Praha 4
Tel.: +420 261 109 230
E-mail: exams@akcent.cz
www.akcent.cz