

TYP A

1. The school ensures the quality of teaching.
2. The course fee can be paid either in cash in the registration office, by bank transfer or by invoice. If the invoice is not paid in time, the student agrees to pay the required sum in cash.
3. The place on the course and the fee are not transferable.
4. People with disabilities can apply for a discount.
5. Transfer to the same type of course of the same level can be arranged in the registration office. The class teacher must agree a change of the level of course.
6. Repayment of fees:
 - a. 100 % of the remaining course fee is returned if the school cancels the course.
 - b. 95 % of the fee is returned if the student cancels his/her attendance in written form one workday before the beginning of the course.
 - c. 80 % of the remaining course fee is returned if the student cancels his/her attendance in written form within 7 days after the beginning of his/her first paid lesson.
 - d. 50 % of the remaining course fee is returned if the student cancels his/her attendance in written form by the end of October/March of the running semester.
7. In case the course is paid for with Sodexho, Unišek or Accor Services vouchers and the student cancels his/her attendance, 10% of the amount paid in vouchers will be deducted from the amount reimbursed.
8. Enrolment becomes valid on receipt of payment by the school.
9. The registration office can carry out a transfer of the fee to the following semester if the student asks for it in written form by the end of October/March of the running semester. If the student does not start attending the course even in the following semester, he/she will get back 50 % of the remaining fee.
10. If the student is absent for more than one month and does not contact the school, he/she can be replaced with another student in his/her course.
11. The school is responsible for the safety of children up to the age of fifteen during the lesson time only.
12. The student can be expelled from the school for damaging school property without any reimbursement of the fee.
13. The school can recommend any student whose behavior seriously disturbs lessons to leave the course.
14. It is forbidden to use mobile phones during lessons.